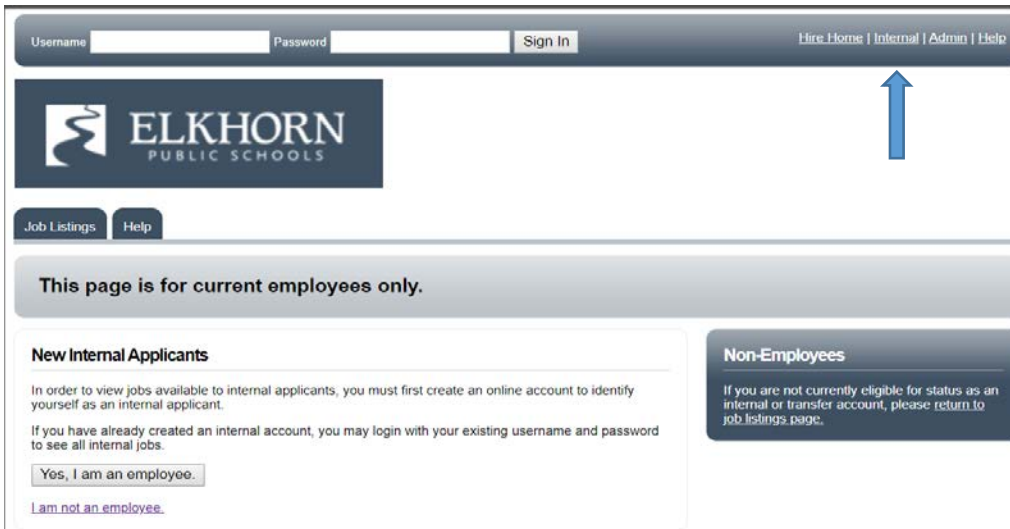


Access the Elkhorn Public School Employment link from the district website, [elkhornweb.org](http://elkhornweb.org).

Select the **JOB SEARCH** and **APPLICATION** link.

Select the link “Internal” in the top right hand corner of the page. This will prompt a screen to establish an internal applicant account with Unified Talent Hire.



Username  Password  Sign In Hire Home | Internal | Admin | Help

**ELKHORN PUBLIC SCHOOLS**

Job Listings Help

This page is for current employees only.

**New Internal Applicants**

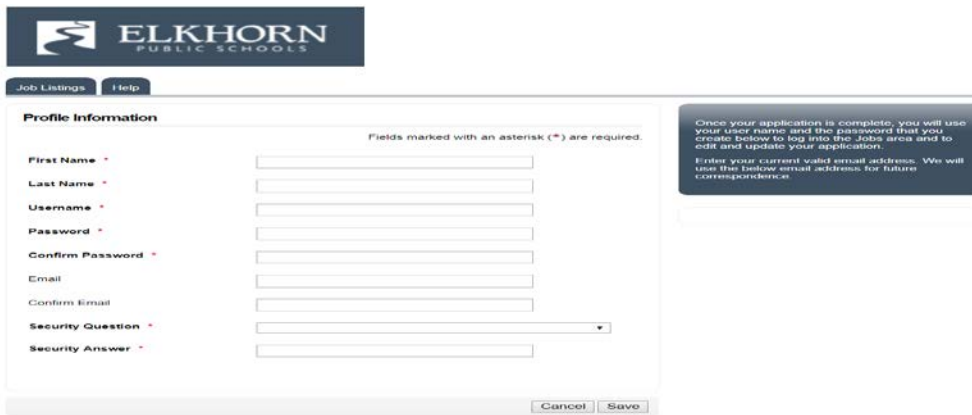
In order to view jobs available to internal applicants, you must first create an online account to identify yourself as an internal applicant.

If you have already created an internal account, you may login with your existing username and password to see all internal jobs.

[I am not an employee.](#)

**Non-Employees**

If you are not currently eligible for status as an internal or transfer account, please return to job listings page.



**ELKHORN PUBLIC SCHOOLS**

Job Listings Help

**Profile Information**

Fields marked with an asterisk (\*) are required.

First Name \*

Last Name \*

Username \*

Password \*

Confirm Password \*

Email

Confirm Email

Security Question \*

Security Answer \*

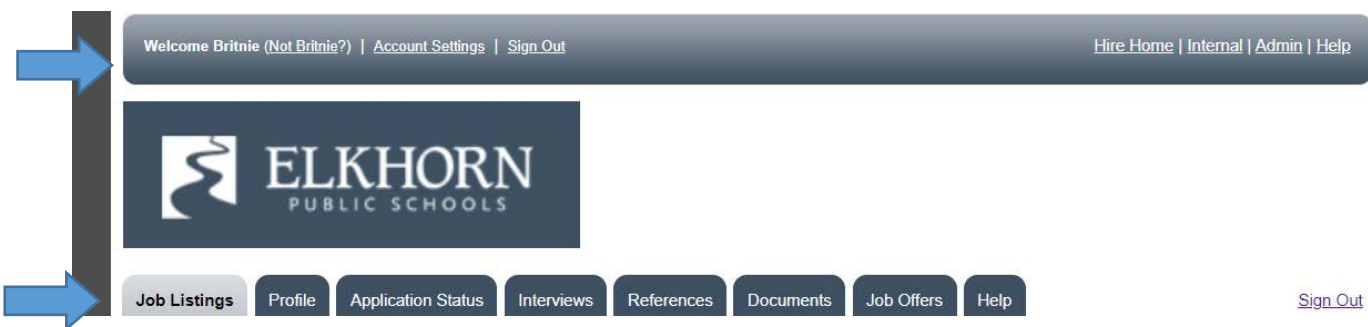
Once your application is complete, you will use your user name and the password that you create below to log into the Jobs area and to edit and update your application. Enter your current valid email address. We will use the below email address for future correspondence.

**\*\* You may consider using a User Name and password associated with your Unified Talent Employee Records account.**

Once your Internal Hire account is established you may log in to view jobs by using the sign in at the top of the job listing page.



Username  Password  Sign In



Welcome Britnie (Not Britnie?) | Account Settings | Sign Out Hire Home | Internal | Admin | Help

**ELKHORN PUBLIC SCHOOLS**

Job Listings Profile Application Status Interviews References Documents Job Offers Help [Sign Out](#)

When signed in as an internal applicant through Hire, you may view job listings and will only be asked to complete an abbreviated application including brief demographic information, uploaded resume and letter of interest.