



## February 2020

### Upcoming Events:

#### February

- 3rd PTO Meeting 6:30 p.m.
- 14th Valentine's Parties 2:15 p.m.
- 19-20th Parent/Teacher Conferences  
2:06 p.m. Dismissal
- 21st No School

#### March

- 2nd PTO Meeting 6:30  
Read Across America Day
- 9-13th Staff Appreciation Week
- 17th 5th Grade Recorder Concert
- 18th End of Third Quarter
- 19-20th Spring Break NO School
- 23rd Teacher In-Service NO School
- 26th Spring Picture Day
- 30th District Battle of the Books
- 31st Art Show 5:00-7:00

### From Mrs. Addink:

Manchester Families,

We just celebrated the 100th day of school this week, time sure flies when you're having fun! The amount of learning that has occurred during those 100 days of the 2019-20 school year is impressive! Our Mountain Lions are working hard to grow each day!

The staff and students thoroughly enjoyed Kindness is Contagious Week including the Julia Cook author visit. Mrs. Cook was able to reiterate the power of possessing a growth mindset with the students. Thank you for your generosity in donating socks for the Open Door Mission. As a school, we collected 2,316 pairs!

Please pay special attention to the directions towards the end of the newsletter to sign up for February Parent/Teacher Conferences. We look forward to sharing your child's progress with you!

Also, please note the instructions on the third page to pre-register for the Valentine's Day party to alleviate the long lines at the visitor sign in table.

Please contact me if I can be of assistance.  
Sarah Addink,  
402-289-2590, [saddink@epsne.org](mailto:saddink@epsne.org)

### Links

SODEXO-Lunch <https://www.elkhornweb.org/parents/lunch/lunch-account/>

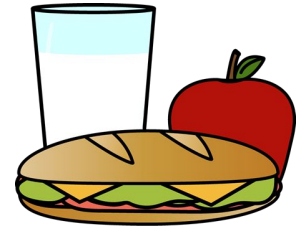
MANCHESTER WEB PAGE <https://www.elkhornweb.org/manchester/>

[EPS 2019-20 Calendar](#)

# Lunch & Recess

We welcome parents to join their child during the designated grade level lunch period.

Grade	Lunch	Recess
Kindergarten	10:55-11:20	11:20-11:40
	Recess	Lunch
First Grade	11:00-11:20	11:20-11:40
Second Grade	11:15-11:35	11:35-11:55
Third Grade	11:40-12:00	12:00-12:20
Fourth Grade	12:00-12:20	12:20-12:40
Fifth Grade	12:20-12:40	12:40-1:00



The Manchester staff would like to thank Sarah Freeland who organized the celebration at Manchester for I Love Public Schools Day January 29th and to Jen Bohlsen who decorated for the event. The day is devoted to celebrating public school staff, students, and communities. Also, thank you to the numerous parents who donated delicious treats for the staff to enjoy! We are incredibly fortunate at Manchester to partner with such a supportive community!

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y o u

## Workroom Volunteers

If you are available and interested, we would appreciate extra help in our workroom with material preparation. The dates are found on the sign-up genius link below.

[Workroom Volunteer Sign-up](#)

Please let us know if you have any questions.

## Winter Weather

Please remind your child(ren) to bring hats, gloves, and winter coats each day. The students will go outside for Walking Club and recess if the windchill is above 15 degrees F.





Find out more at:

[www.ManchesterPTO.com](http://www.ManchesterPTO.com)

Manchester PTO meets  
monthly on Monday  
evenings.

Use the Box Tops app  
to easily earn cash for Manchester!

For questions contact  
Megan Wagner at  
[meganLwagner@hotmail.com](mailto:meganLwagner@hotmail.com)



## Valentine's Day Party

It is required for all visitors to sign in upon arriving at an Elkhorn Public School. To alleviate long lines the day of the Valentine's Day party please pre-register anyone from your family who is planning to volunteer or attend using this [Valentine's Day Party Pre-registration form](#).

Through pre-registering you will receive a pre-printed visitor tag when you arrive and we will have a record of all visitors. We encourage visitors to volunteer to assist the room coordinators with the parties.

\*Any visitor who does not pre-register must be verified through the sign in process.

Please let me know if you have any questions, Sarah

[Valentine's Day Party Pre-registration](#)



# January Pawsitive Pride Winners

These students were caught being respectful,  
responsible, and safe!

**Art:** Elyse R.      **Music:** Kalia T.      **PE:** Josephine N.

**Kindergarten:** Brady P., Logan L., Isabelle H., Hudson M., Joel M.

**First Grade:** Graham M., Krisha P., Eden K., Vera T., Kinsley K.

**Second Grade:** Titus U., Rio B., Savannah S., Jayden M., Emily L.

**Third Grade:** Sarah Ann S., Aarya R., Ainsleigh K., Mattea R., Marlee A.,

**Fourth Grade:** Grant M., Blaire C., Cassie T., Regan F.

**Fifth Grade:** Dylan R., Bethany H., Maura M., Vandana S.

The monthly Pawsitive Pride Red Ticket winners will eat lunch with Mrs. Addink on Friday, February 7th!





# District Reminders

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## SchoolMessenger Alerts

Both the EPS District and each individual building regularly use a parent messaging system called SchoolMessenger to send emails and phone calls to parents, including monthly information about building happenings, as well as school closings.

If you did not receive a phone call and an email regarding our most recent School Cancellation, please reach out to your building secretary.

SchoolMessenger also allows recipients to “unsubscribe” from its mailing list; please understand that by “unsubscribing” you are completely removing your email address from ALL lists, including both District and building specific emails.

If you have previously unsubscribed and would like to begin receiving emails again, please let your building secretary know.

## Digital Calendars

As a reminder, all EPS activity and event information can be found by visiting [www.elkhornweb.org](http://www.elkhornweb.org) and choosing the “Calendar” tab in the header. From there, click the building whose activities you are wanting to view.

Additionally, download the rSchool: Activity Scheduler app for easy mobile access to middle school and high school activities and events.

*Elkhorn Public Schools Policy 507.13—Internet Safety Policy was written in compliance with the Children's Internet Protection Act. Tech Savvy Parent tips are intended to inform and educate parents of technology that may be available to their students. Tips may feature apps that are educational as well as those that may be a cause for concern to parents.*

**FIND US ON**



Third quarter conferences will take place on **Wednesday, February 19th** and **Thursday, February 20th**. **Please note the early release on both of the parent teacher conference days at 2:06 p.m.** Below are the steps to sign up to reserve a conference time. We are looking forward to working in collaboration with you!

## **Pick-a-Time Conference Scheduling**

### **Directions for Parents:**

Manchester uses Pick-a-Time to schedule Parent Teacher Conferences. The online scheduler is open **Sunday, February 2nd at 8:00 p.m. through Sunday, February 16th**. This is a first-come first-serve scheduling software. As a result, the sooner you register the more likely you are to get your preferred time. In addition, if you have more than one student, it will not allow you to schedule them back-to-back. It will require a fifteen-minute time slot between the two conferences. This allows for travel time and for conferences that are a little behind schedule. The one exception is if you have children who have the same teacher.

Follow the directions below access the Parent Teacher Conference scheduler.

Web address: <https://pickatime.com/client?ven=11605156>

### **Sign In**

If you've previously registered, all you need to do is enter your email address and password. The system will know about your appointments and the children you have added to your account.

### **Register (Students new to Manchester)**

1. Enter your email address and push "Login/Create Account".
2. Fill in the required fields and register.
3. For each child, enter your child's first and last name for the student.  
ID. (example: JohnSmith) and birth date (example: 12/15/2005)

### **Scheduling**

1. Each colored square represents an available meeting time. The legend/key shows you what each color means. Click on a square to book the time.
2. As an option, you may select a time when you would like a reminder email delivered.
3. Click "Create Appointment" to finalize.

Repeat until you have a time for each of your children.

Please call the Manchester office at 402-289-2590 if we can be of assistance.

Thank you!



**NEW**

# Coming to Elkhorn Elementary Schools

A la Carte Snacks

Starting in February

Offered During 4<sup>th</sup> & 5<sup>th</sup> Grade Lunch Daily

Variety of Chips	\$1.00
Fruit Snacks	\$1.00
Cookies	\$1.00
Rice Krispie Bar	\$1.00
Cereal Bars	\$1.00

Students must have money on their lunch account to purchase A la carte snacks.

