

# **Request for Proposal: Chromebooks**

February 7, 2017

Elkhorn Public Schools  
20650 Glenn Street  
Elkhorn, NE 68022

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## Overview

Elkhorn Public Schools is seeking proposals for 900 Chromebooks.

Vendors will have 24 hours after vendor selection is announced to raise any questions. Questions will be addressed via the web site posting answers to all questions. The District will have the final authority to the resolution of all questions.

Equipment will be drop shipped to the Elkhorn Public Schools warehouse located at 20720 Glenn Street, Elkhorn, NE 68022.

Proposals are due in either hardcopy or in electronic form (PDF format) on or before **March 3rd, 2017 at 1:00 pm CST** at Elkhorn Public Schools, Attn: Kevin Gross, 20650 Glenn Street, Elkhorn, NE 68022 or emailed to [techrfp@epsne.org](mailto:techrfp@epsne.org). E-mailed proposal documents will be time-stamped from the receiving computer.

Proposal opening to be on **March 3rd, 2017 at 1:00 pm CST** at Elkhorn Public Schools District Office 20650 Glenn Street, Elkhorn, NE. Questions should be addressed, no later than February 17th, to:

Kevin Gross | Ph: 402.289.2579 x 10405 | Email: [techrfp@epsne.org](mailto:techrfp@epsne.org)

Questions and Answers will be posted on district website (<http://www.elkhornweb.org/>) by February 21st.

### 1.1 Product Specifications

Elkhorn Public Schools is seeking proposals for 900 Chromebooks with the minimum specifications as described in the table below. Additionally, proposals must include pricing for replacement parts as specified in Appendix A to be used for issues that occur outside of the manufacturer warranty.

Item	Minimum Specification
CPU	Intel
Local Storage	16GB Minimum, 32GB Option
Memory	4 GB
Screen Type	Non-Touch, Touch Screen Option
Screen Size	11 inch
Screen Resolution	1366 x 768
Wireless	802.11ac (2x2)
Additional Requirements	USB 3, 3.5mm Out, HDMI, Webcam, 1 year warranty

## **2.1 Pricing Structure**

Vendors are required to breakdown the purchase by item as outlined in Appendix A. Vendors are required to complete Appendix A as part of their proposal. If additional items are required to complete the project, please include them in Appendix A, listed and itemized as per unit cost.

## **2.2 Repair Parts**

Vendors are required to breakdown the cost of spare parts by item as outlined in Appendix B. Vendors are required to complete Appendix B as part of their proposal. If additional items are required to complete the project, please include them in Appendix B, listed and itemized as per unit cost.

## **2.3 Delivery Timeline**

All products must be delivered within 45 days of a signed contract.

## **3.1 Discrepancies and Omissions**

Vendors finding discrepancies or omissions in the RFP or having any doubts as to the meaning or intent of any part thereof shall submit such questions or concerns to Kevin Gross, Elkhorn Public Schools, [techrfp@epsne.org](mailto:techrfp@epsne.org). Addenda issued in correspondence to this RFP shall be considered a part of this RFP and shall become part of any final Contract that may be derived from this RFP. This RFP and its addenda will be part of any possible future contract with successful vendor(s).

## **4.1 Contingencies**

This RFP should not be considered as a Contract to purchase goods or services, but is a Request for Proposal in accordance with the Terms and Conditions herein and will not necessarily give rise to a contract. However, RFP responses should be as detailed and complete as possible to facilitate the formation of a contract based on the RFP response(s) that are pursued should Elkhorn Public Schools decide to do so. Proposals stating that pricing is valid dependent upon availability and/or subject to prior sale will be considered as non-responsive. Completion of this RFP form and its associated Appendices are a requirement. Failure to do so will disqualify your RFP response submittal. Vendors must submit sealed RFP responses by the due date and time as specified herein. Electronic submissions will be accepted if create in PDF format and email [techrfp@epsne.org](mailto:techrfp@epsne.org) by the due date and time as specified herein. Date and time stamp of receiving computer will govern all e-mails. Vendors will be considered nonresponsive if the above requirements are not submitted as requested. The Elkhorn Public Schools has the right to reject all submitted proposals and request new proposals through a revised RFP.

## **5.1 Vendor Questions and Clarifications.**

Questions should be addressed, no later than February 17th, to:  
Kevin Gross | Ph: 402.289.2579 x 10405 | Email: [techrfp@epsne.org](mailto:techrfp@epsne.org)

Questions and Answers will be posted on district website (<http://www.elkhornweb.org/>) by February 21st.

**Appendix A Chromebook Breakdown**

<b>Table 1</b>		
<b>Item</b>	<b>Unit Price</b>	<b>Description</b>
<b>Chromebook</b>		
<b>Chrome OS Mgmt License</b>		
<b>Optional Upgrades</b>		
<b>Optional 32GB Storage Upgrade</b>		
<b>Optional Touch Screen Upgrade</b>		
<b>Bag/Sleeve</b>		
<b>Optional Services</b>		
<b>Enrollment</b>		
<b>Chrome OS Updating</b>		
<b>Asset Tagging</b>		
<b>Green Delivery</b>		
<b>Optional Warranty</b>		
<b>1 YR ADP</b>		
<b>2 YR</b>		
<b>2 YR ADP</b>		
<b>3 YR</b>		
<b>3 YR ADP</b>		
<b>4 YR</b>		
<b>4 YR ADP</b>		
<b>Additional Items</b>		

**Appendix B Repair Parts**

<b>Table 1</b>	
<b>Item</b>	<b>Unit Price</b>
LCD Panel	
LCD Cable	
Keyboard	
Touchpad	
Touchpad Cable	
Motherboard (Includes CPU/RAM/Storage)	
Daughter Boards	
Internal Power Connector	
AC Adapter	
Battery	
Webcam	
Enclosure - Top	
Enclosure - Bottom	
Speakers	
Wireless Card and Wires	
Rubber Bumpers	
Screws	
Screw Covers	
Glue/Adhesive	
<b>Additional Items not included Above</b>	