

**ELKHORN PUBLIC SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING - 6:30 PM
Monday, January 4, 2016
Administration Building
A G E N D A**

I. Call to Order

II. Roll Call

J. Marasco, C. Burney, A. Clark, S. Zingler, A. Parks, R. Riggle

III. Notices:

Open Meetings Act - The Board of Education makes available at least one current copy of the Open Meetings Act posted in the meeting room at a location accessible to members of the public. The Act is posted on the east wall of the Board meeting room.

Instructions for those who wish to speak during citizen comment time: The Board of Education recognizes the importance of citizen participation in school district matters. In order to assure citizens are heard and board meetings are conducted efficiently and in an organized manner, the Board shall set time aside for citizen participation at all regular monthly board meetings. To address the Board, citizens must provide their name and address on the sign-in sheet immediately upon entering the meeting, and when called, come forward to the table situated immediately in front of the board. Citizens may speak only one time and must limit comments to five (5) minutes or less if there are several members of the public present to speak. If you are planning to speak about a personnel or student matter involving an individual, please understand that board policies require that such concerns initially be directed to the administration for consideration. Board members will generally not respond to any questions you ask or comments you may make about individual staff members or students. You are cautioned that slanderous comments are not protected just because they are made at a board meeting. Please remember this is a public meeting for the conduct of the business of the Board of Education. Offensive language, personal attacks and hostile conduct will not be tolerated. The Board President may order persons who are disorderly to be removed from the meeting. Recording of the meeting is allowed, except for executive (closed) sessions, provided that the Board President is notified and that the recording device does not interfere with the meeting. (Policy 204.12)

IV. Citizen Comments: (Not to exceed 5 minutes per individual or 15 minutes per topic)

A. Citizen Comments (Please sign-in prior to addressing the Board)

V. Monthly Reports:

- A. Good News Report
- B. Other

VI. Consent Agenda

(Note: Items on the consent agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items at the meeting unless a Board member requests an item to be removed from the agenda for separate action.)

- A. Approval of Agenda
- B. Approval of Minutes of the Monday, December 14, 2015 6:30 PM Regular Meeting
- C. Presentation of January bills for approval and payment

VII. Items Removed From the Consent Agenda for Separate Action

- A. _____
- B. _____

VIII. Policy Public Hearing (President will open the floor for public comment)

This annual hearing is to allow public comment on any district policy and to meet the specific annual requirements prior to the re-adoption of the district policy book (Policy 504.10 - Student Fees).

**ELKHORN PUBLIC SCHOOLS
BOARD OF EDUCATION
ANNUAL POLICY PUBLIC HEARING
Monday, January 4, 2016
Administration Building
AGENDA**

- I. Call to Order at:
- II. Roll Call: J. Marasco, C. Burney, A. Clark, S. Zingler, A. Parks, R. Riggle
- III. Business:

Consideration of and public comment on Board Policies, Rules and Regulations, Policy 504.10 – Student Fees and Policy 1005.04 – Parental Involvement in Schools. Supt. S. Baker will give a brief report on the status of the student fees fund.

Public comments:

- IV. Adjourned and reconvene Regular Board Meeting

**Student Fee Fund
Fiscal YTD Summary
15-16**

Source	Beg Balance	In	Out	Transfer	Current Balance
EHS DECA	208.93	1,740.00			1,948.93
EHS FBLA	715.22	1,380.00	(1,007.00)		1,088.22
EHS FCCLA	1,102.75	380.00			1,482.75
EHS Locker Fees	1,875.00				1,875.00
ESHS DECA	1,190.00	4,840.00			6,030.00
ESHS FBLA	1,400.00				1,400.00
ESHS FCCLA	363.00	990.00	(1,235.00)		118.00
ESHS Locker Fees	2,285.00				2,285.00
EMS Computer Club	26.70				26.70
ERMS Computer Club	350.00				350.00
Westridge Computer Club	0.40				0.40
Skyline Computer Club	310.96				310.96
Hillrise Computer Club	236.77				236.77
Spring Ridge Computer Club	548.45		(9.45)		539.00
Fire Ridge Computer Club	30.09				30.09
Manchester Computer Club	908.15				908.15
West Dodge Station Computer Club	1,240.35		(131.43)		1,108.92
West Bay Computer Club	417.65				417.65
Sagewood Computer Club	180.02	240.00			420.02
Skyline Robotics Club	379.31	775.00			1,154.31
Athlete Participation	58,693.40	2,670.00			61,363.40
Athletic Activity Expenses			(56,412.04)		(56,412.04)
General Expenses	(31.58)	6.11			(25.47)
Summer School	1,016.82		(275.00)		741.82
TOTAL	73,447.39	13,021.11	(59,069.92)	0.00	27,398.58

YTD as of 12/28/15

Students approved for Waivers so far for year 15-16

66

DECA = Distributive Clubs of America, An Association of Marketing Students

FBLA = Future Business Leaders of America

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Policy 504.10 Student Fees

The District authorizes the administration to charge fees to students only as provided by state statute.

The District's general policy is to provide for the free instruction in school in accordance with the Nebraska Constitution. The District will provide free instruction for courses which are required by state law or regulation and will provide the staff, facility, equipment and materials necessary for such instruction, without charge or fee to the students.

The District realizes some activities may require additional expenditures that are properly to be borne by students as separate charges. Such charges may be waived as specified below depending upon the student's eligibility for the free and reduced-price lunch program. No fees, specialized or non-specialized attire or equipment may be required of students outside this policy.

For the purposes of this policy, the following definitions shall apply:

1. Extracurricular activities means student activities or organizations which are supervised or administered by the school district, which do not count toward graduation or advancement between grades, and in which participation is not otherwise required by the school district; 2. Post secondary education costs means tuition and other fees associated with obtaining credit from a post secondary education institution.

The District may charge student fees or require students to provide specialized equipment or attire in the following areas:

1. Participation in extracurricular activities including extracurricular music courses; 2. Administration fees and transportation charges for spectators attending extracurricular activities; 3. Post secondary education costs, limited to tuition and fees associated with obtaining credits from the post secondary institution; 4. Transportation fees as allowed by state statute; 5. Copies of student files or records as allowed by state statute; 6. Reimbursement to the district for property lost or damaged by the student; 7. Before-and-after school or prekindergarten services in accordance with state statutes; 8. Summer school or night school; and 9. Breakfast and lunch programs.

The District will provide fee waivers in accordance with state statute. Students who qualify for free or reduced-price lunches under the United States Department of Agriculture child nutrition programs shall be provided a fee waiver or be provided the necessary materials or equipment without charge for: (1) participation in extracurricular activities, (2) materials for course projects if project uses non-standard materials and if the student wants to keep the project, and (3) use of a musical instrument in optional music courses that are not extracurricular activities. Participation in a free or reduced-price lunch program is not required to qualify for the fee waiver.

Guidelines about fees, required materials and equipment shall be delineated in rule and regulation. The Superintendent shall develop an application form for the fee waiver and the form shall also be delineated in rule and regulation.

The Superintendent/designee shall establish a Student Fee Fund and insure that funds collected as fees for the following purposes are properly recorded and deposited to it:

1. Participation in extracurricular activities; 2. Post secondary education costs; and 3. Summer school or night school.

This policy will be reviewed and readopted annually at the January Board meeting. The review shall include a report on the amount of money collected under this policy and the use of waivers as provided by this policy. This policy shall be published in the student handbook provided at no cost to each student.

Legal References: Laws 2002, LB 1172 (The Public Elementary and Secondary Student Fee Authorization Act) Neb. Constitution, Article VII, Section I. Adopted: June 10, 2002 Revised: July 12, 2004 Revised: April 10, 2006

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IX. Annual Board Reorganization (Action Required)

- A. Election of Officers
- B. Committee Appointments
- C. Board Policies/Procedures/Rules and Regulations
- D. Depository
- E. Attorney
- F. Board Meeting Calendar for 2016

X. Business Items (Action Required)

- A. Personnel Report and Recommendation(s) – Supt. S. Baker and Asst. Supt. B. Habrock
 - 1. Consider Resignations and Contract Release
 - 2. Consider Appointment Recommendations
 - 3. Personnel Update
- B. Consider 2016-17 Preliminary Instructional Budget – Supt. S. Baker
- C. Curriculum Committee Report and Recommendations – Assoc. Supt. C. Gray and R. Riggle

XI. Reports/Discussion Items:

- A. Annual Report Summarizing Implementation of Tax-Exempt Financing Compliance Policy and Procedures – Supt. S. Baker
- B. Annual Board Self-Appraisal – All
- C. Upcoming Board Member Events – All
 - 1. GNSA Legislative Meetings – January 20, February 17, March 16, April 20 in Lincoln (all meetings begin at 9:30 AM)
 - 2. Set Committee Dates
 - 3. Other
- D. Other

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NEXT MEETING – The next regular meeting of the Board is scheduled for Monday, February 8, 2016, at 6:30 PM, in the Board Room of the Administration Building, 20650 Glenn Street, Elkhorn, NE 68022.

NOTE: The **Board Agenda Explanation** contains pertinent notes and administration recommendations for the Regular Meeting, Monday, January 4, 2016.

IV. Citizen Comments – As of Thursday, December 31, 2015, no member of the public has requested to address the Board.

V. Monthly Reports – The Board will receive a “Good News Report”.

VI. Consent Agenda - The following items are recommended for approval on the consent agenda by the administration: Agenda, Minutes of the Monday, December 14, 2015 6:30 PM Regular Meeting and January bills as presented.

VIII. Policy Hearing – The Board will receive public comment on any district policy prior to considering the re-adoption of the district policy book and Policy 504.10 Student Fees.

IX. Annual Board Reorganization (Action Required) – The Board will complete its annual reorganization including election of officers, committee appointments, re-adopting of district policies/procedures/rules and regulations, district depository, attorney, and meeting calendar.

X. Business Items (Action Requested) –

A. Personnel Report and Recommendations – Supt. S. Baker and Asst. Supt. B. Habrock will recommend resignations effective at the end of the 2015-16 school year, the approval of CADRE teachers for the 2016-17 school year, two immediate appointments for the 2015-16 school year, two amended contracts and possible additional appointments.

B. Consider 2016-17 Preliminary Instructional Budget – The Board will receive and consider a preliminary 2016-2017 Instructional Budget (for instructional supplies, consumables, textbooks and some instructional equipment).

C. Consider Curriculum Committee Report and Recommendations – Assoc. Supt. C. Gray and R. Riggle will recommend curriculum adoptions for the 2016-17 school year.

XI. Reports / Discussion Items:

A. Annual Report Summarizing Implementation of Tax-Exempt Financing Compliance Policy and Procedures – S. Baker will present a report in compliance with Policies and Procedures adopted by the Board in January 2012.

B. Annual Board Self Appraisal and Goal Setting – The Board will discuss their annual self-appraisal and goal setting for 2016.

C. Upcoming Board Member Events – The Board will discuss upcoming events and schedule as necessary committee meetings.