

STALLION NEWS



September 2017

UPCOMING EVENTS

Monday, Sept. 4	Labor Day	NO SCHOOL!
Tuesday, Sept. 5	PTO Meeting	7:00 pm
Wednesday, Sept. 13	Mid-Quarters Sent Home	
Friday, Sept. 15	Stallion Stomp	5:00 pm-8:00 pm
Monday, Sept. 18	Teacher In-Service	NO SCHOOL!
Tuesday, Sept. 26	Jersey Mike's Family Fun Night	
Monday, Oct. 2	Picture Retakes	8:00 am-11:00 am
Monday, Oct 2	Pick A Time Conference Scheduler Opens	8:30 am

Helpful Reminders

The beginning of the school year is a great time to remind students and parents about general procedures followed at school each day. These will help to ensure a successful day and year for students, families, and teachers.

- Look through your child's backpack and go over the items sent home each day with your child.
- Help your child remember to return papers when they are due.
- Call the office at 402-289-3433 each day your child will be late or absent.
- Come to the office to sign your student in if they are late for school or out if they are leaving early.
- If you are picking your child up early, please call the office 10-15 minutes before you arrive and we will try to have your child waiting in the office.
- Sign in at the office and wear a visitor's badge every time you are in the building.
- Send a note with your child (or email the teacher) if he/she is doing something different after school.
- If you have a change in address, email or phone number during the school year, please contact the office so the information can be updated in the computer.

Walking Club: A Great Way to Start the Day!

Walking Club is a daily activity that begins at 7:50 a.m. Children arriving to school between 7:50 a.m. and 8:10 a.m. will participate in this supervised exercise. Please do not drop your child/children off before 7:50 a.m. unless they are enrolled in Elkhorn Kids Campus or they are eating breakfast, as there is no adult supervision until that time.

Traffic Reminders

For the safety of all children, please adhere to the following reminders regarding traffic at Skyline.

- *The left lane is the thru lane for cars. NEVER load or unload in the thru lane.
- *Right lane is the drop off/pick up lane.
- *Please drop off/pick up on the curbside of your vehicle.
- *Drivers must remain in their vehicles during drop off/pick up times.

Classroom Treats and Party Invitations

Birthdays are important milestones in each child's life. At Skyline Elementary we look forward to sharing in the student's excitement over their own special day. Each morning birthdays will be read over the announcements and students will be invited to come select a book to keep from the "birthday book" containers in the office. Summer birthdays will be announced the last week of school to ensure each child enjoys this special recognition during the school year.

If you would like to send a special treat or token for your child to pass out to classmates, please send only NON-EDIBLE tokens or treats to school. Ideas or suggestions may include items such as small erasers, pencils, or stickers. Classroom teachers may also offer other suggestions.

Invitations to birthday parties and other events must be mailed or distributed away from the school grounds to students for out of school parties, according to district policy.

Parent-Teacher Conference On-line Scheduler

Skyline uses Pick-A-Time On-line Conference Scheduler to schedule Parent Teacher Conferences. The on-line scheduler opens at **8:30 am on Monday, October 2**. Follow the directions below to get to the Parent Teacher Conference Scheduler.

Web address: <https://pickatime.com/client?ven=11608247>

Register (kindergarten or students new to Skyline)

1. Enter your email address and push "Login/Create Account".
2. Fill in the required fields and register.
3. For each child, enter your child's first and last name, **with no space**, for the Student ID (example: JohnSmith) and Birth Date (example: 12/15/2005).

Sign In

If you've previously registered, all you need to do is enter your email address and password. The system will know about your appointments and the children you have added to your account.

Scheduling

1. Each colored square represents an available meeting time. The legend/key shows what each color means. Click on a square to book that time.
2. As an option, you have the choice of setting a time when you would like a reminder email delivered.
3. Click "Create Appointment" to finalize. Repeat until you have a time for each of your children.

*At any time, you can click on "printable schedule" and print the resulting web page to get a hard copy of your schedule. You will also have the option to email your schedule to yourself.

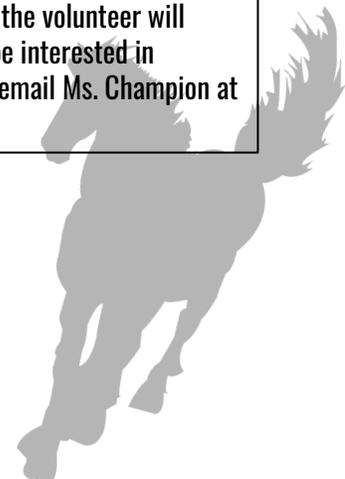
*You have the ability to change your conference time through **October 15th**. You will need to log in with the email address and password you used to create your account. If you need to make a change after **October 15th**, you will need to contact your child's teacher or the school office at 402-289-3433.

Partners In Education

We are in need of a few mentors at Skyline for the Partners in Education Program for the 2017-2018 school year. If you have not heard of the program, we pair adults from the community with students who are struggling academically, socially or emotionally. Mentors meet with their mentee at least once a week for approximately 30 minutes. This meeting typically takes place in the library or the cafeteria during the school day. Once mentors commit to working with a student, the expectation is that the volunteer will work with the student once a week for the entire school year. If you feel that this is a program that you would be interested in participating in, or if you know someone who is in the community that you feel would be a good mentor, please email Ms. Champion at schampion@epsne.org.



**MID-QUARTERS
WILL BE SENT HOME
WEDNESDAY, SEPTEMBER 13.**



Visitor Sign-In/Sign-Out Procedures

At Skyline, doors will remain locked during the school day and all visitors will gain access using the security camera/access panel outside the school's main entrance. Office Staff will grant access after you do the following steps:

1. Push the button and wait for an identification request.
2. Give your name and purpose for entering our school.
3. When you hear the door unlatch, enter and proceed to the office.
4. Sign in on the orange sheet and take a visitor's badge. Please don't forget to sign out and return your badge when you leave.

Student Sign-In/Sign-Out Procedures

1. Please contact the office and your child's teacher if your child will be late to school or if he/she needs to be picked up early.
2. Follow the procedures for entering the building above.
3. Sign your child in or out on the green sheet.

Please make sure you push the button on the access panel. The security system will not allow office staff to unlock the doors unless the button is pushed. Student safety is a top priority and we thank you for following these procedures at Skyline.

Recess/Lunch Times

<u>Grade</u>	<u>Recess</u>	<u>Lunch</u>
KDG	11:00-11:15	11:20-11:40
1st	11:20-11:35	11:40-12:00
2nd	11:40-11:55	12:00-12:20
3rd	12:00-12:15	12:20-12:40
4th	12:20-12:35	12:40-1:00
5th	12:40-12:55	1:00-1:20

New Meal Prices

Breakfast \$1.50

Milk \$0.45

Lunch \$2.50

Adult Lunch \$3.85

TRAFFIC LIGHT

THERE IS A NEW PEDESTRIAN LIGHT LOCATED ON PACIFIC STREET. WE WANT ALL STUDENTS TO CROSS AT THE LIGHT. WHEN CROSSING PACIFIC STREET PUSH THE BUTTON ON THE POLE, WAIT FOR THE LIGHT TO INDICATE IT IS SAFE TO WALK, LOOK BOTH WAYS TWICE BEFORE CROSSING. AFTER YOU HAVE DONE THIS YOU MAY CROSS PACIFIC STREET.

NO DOGS ON SCHOOL GROUNDS

Just a reminder that dogs are not allowed on school grounds when school is in session. Even the most well-mannered dogs, when surrounded by little hands and loud voices of children, may react in a way that we would not expect. Thank you for being mindful of children with fears or allergies.

LOST AND FOUND

The lost and found table is starting to accumulate jackets and sweatshirts. Please have your child check the table for any missing items that might be theirs. Please label all sweatshirts and jackets so they can be easily returned to your child.

Meeting With Teachers

Parents wishing to talk with teachers are asked to call the school office or email the teacher. If the teacher is unable to take your call, we are able to forward your call to their voicemail to leave the teacher a message.

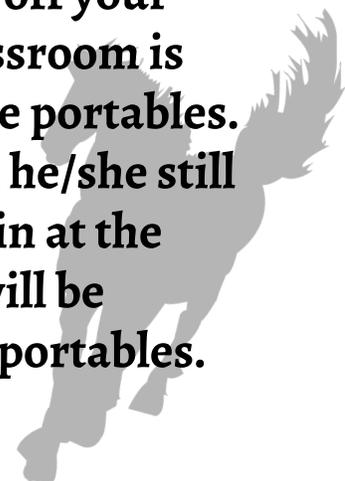
If wishing to meet in person with a teacher, please schedule an appointment in advance. Often, teachers feel bad when a parent arrives at school to talk with them and they cannot meet due to demands and responsibilities placed upon them. By scheduling an appointment, they will be prepared to meet with you to address your questions and/or concerns.

After School Plans

Please have an understanding with your child before he/she leaves home in the morning about what he/she is to do after school. It can be disruptive when classes are interrupted with the delivery of telephone messages, or the need for them to call home to find out what is going on after school. We realize that there are times when the unexpected happens and we will be happy to let your child know if your plans change.

Portable Drop Off/Pick-Up

Please do not use the staff parking lot to drop off your child if his/her classroom is located in one of the portables. If your child is late, he/she still needs to be signed in at the office and he/she will be escorted out to the portables.





Amazon Smile-The same Amazon you know and love. Simply log in to smile.amazon.com, choose Elkhorn Skyline Parent Teacher Organization and start shopping. Amazon gives a percentage of eligible items bought back to our school. Login with your normal username and password-it's that simple!



BOX TOPS ARE WORTH 10¢ for our school. Don't toss 'em... clip 'em! Turn in your box tops by Oct. 19 for the first quarter competition.



TAGG-Download the app, visit participating businesses and "TAGG" your purchases. The business will donate up to 5% of the purchase to Skyline PTO when you choose our school. See more information at:

www.togetheragreatergood.com/demo.



FAMILY DINE AND SHARE DAY

WHEN: Tuesday, September 26

TIME: 10:00 am - 9:00 pm

WHERE: 203 North 180th Street
West Village Pointe

15% of the proceeds will be donated to Skyline PTO.

Flyer must be presented to get credit for sale.



Please turn in your Hy-Vee receipts in the designated Skyline Elementary slot at your local 180th and Pacific Street store. \$1 is given back for each \$200 spent, up to \$2000! The program runs September 1-December 31. Don't forget to turn in your GAS receipts too. You can also have your child drop off the receipts at Skyline

POLICY 802.04 – MEAL CHARGE POLICY

Meal Charge Policy

It is the policy of the District to comply with the National School Lunch Program and School Breakfast Program and all other federal grant programs that provide free or reduced meals to qualifying students. Students in grades K-5 will be allowed to charge up to -\$10.00. Notification will be emailed to parents or guardians on the account when the account reaches \$5.00. Students falling below \$0 will have a hard copy notification sent home informing parents of a negative balance. Students in grades 6-12 will not be allowed to charge. A student may go negative for one day, as long as they have a positive balance in their account before their transaction.

Student Eligibility

Families of students who may be eligible for free or reduced price school meals should submit an application to determine their eligibility. Applications are available through the Superintendent or Superintendent's designee. As long as an application is submitted on or after July 1, the application will be considered current for the new school year. A student may become eligible for free or reduced meals at any time during the school year if the household experiences a change in financial circumstances.

Meal Account Balances

The District will ensure that families can check their meal account balances in a manner other than exclusively online. The District will ensure that at least one form of meal account payment is free of charge.

The District encourages families to pre-pay without charge for free or reduced price meals. Notwithstanding the option to pre-pay, students and families will have a method to add funds during the school day. Any balance remaining in a pre-paid account shall carry over into the next month. Households approved for free or reduced price meals with funds remaining in their meal account at the end of the school year may request a refund or funds will carry over to the next school year.

When a student leaves the District or graduates, the District shall attempt to contact the student's household to return any funds remaining in the student's meal account. Unpaid meal charges may be carried over at the end of the school year as a delinquent debt and the District shall undertake reasonable collection efforts to collect unpaid meal charges classified as delinquent debt, pursuant to and in compliance with state and federal law. The District shall maintain records of its collection efforts and, once delinquent meal charges are converted to bad debt, its documentation establishing and handling of the bad debt. Student

Confidentiality

The District will disclose individual student eligibility information only to those persons (and organizations) who require the information in order to carry out an activity specifically authorized by the National School Lunch Act, subject to applicable legal exceptions. The District shall not use or implement any colored or coded meal cards, tickets, tokens, or other methods of payment that would overtly identify a student as being eligible for free or reduced price meals.

Distribution Annually

This policy shall be provided in writing to all students' households at the start of each school year and to households transferring to the District during the school year. This policy shall also be provided annually to District staff members responsible for the enforcement of this policy, including food service professionals. The Superintendent or the Superintendent's designee shall maintain documentation of the annual distribution of this policy to students' households and District staff.

Reference: Richard B. Russell National School Lunch Act (42 U.S.C. § 1751); U.S.D.A. Memorandum SP 57-2016.

Adopted: May 8, 2017

