December TA Topics for 12th Grade TA

- Discuss Drop and Add
 - December 12 15, Monday Thursday
 - 7:30 am 4:00pm
 - o Before school, during TA, Study Hall or Lunch, After School
 - Students will not be allowed to drop and add during a class period other than TA or Study Hall
 - Drop and add will be limited due to availability of classes.
 - Year Long Classes: In most cases students will not be allowed to drop a year-long class if they have a grade of 4 or above.
 See your counselor if you have questions.
 - Semester Classes: If a student would like to change an elective semester class, it will depend on the availability of an alternate course.
- Continue to make contact with each student about grades.
- Remind students they have FINAL EXAMS before break this year.
 Plan accordingly!
- Remind students to ask teachers for help if they are struggling in certain areas. Utilize after school academy or peer tutoring if necessary.
- Review the attendance policy. Explain to students they will receive a certified letter if they have over 8 absences. If students have questions or concerns, they should contact their vice-principal or counselor.
- Additionally, college admission and scholarship application deadlines are near. Some deadlines may be during winter break and information needs to be sent BEFORE break since the Counseling Center will be closed during break. See your counselor and plan ahead to be aware of all deadlines!
- Have a Happy Holiday Season!