

## November 2nd Minutes

**Attended by:** Anne Revers, Sheveta Khanna, Shelli Wilcoxson, Patti Owen

**Holiday Hurrah:** Will be headed this year by Anne Revers, Sheveta Khanna, Amy Buchanen. We plan to set up a paypal account to receive online CC payment donations. We will likely reuse the flier from last year and send it out as a pdf to parents with a link to paypal and allow parents to print it and send cash/checks if they prefer instead of sending home a paper copy and envelopes due to waste last year. The goal is to get email sent out the week of Thanksgiving and the deadline for donations will be Wed., Dec 13.

**Treasurer's report:** Budget spreadsheet has been created now. All "Actuals" are up to date for our income and deposits. Shelli requested help knowing the amount to enter for budgets. Anne will reach out to committees to ask what they would like for budgets and get those to Shelli so we can vote on the budget next meeting.

**Boxtops report:** 3369 boxtops were collected 1st quarter,  $\frac{1}{3}$  of yearly goal which is great! Question was raised if we should pursue having an outside "drop box" for people to use for boxtops that may not have a student at school. Patty received 350 boxtops from neighbors who do not have students after posting on "Nextdoor App".

**Other business:** Question asked about recycling update. Shelli brought info on C&C recycling company. Anne will pass info onto Amy B. who is spearheading this effort with her daughter. Mr. Tomjack says we just need to choose company and write the checks, the school will figure out all the other logistics for collection.

Question raised about 501-C3 status. Shelli does not have an update and is not involved in that process. Anne will follow up with Kristi H. on this.

Question about apparel was raised for discussion regarding return/refund policy for the future. Most issues this year were due to people ordering the wrong item or size. We are unable to reorder items in a different size as there is a minimum order required for all items. This year we refunded money and accepted the items returned and will try to sell them in the future as "cash and carry" items. All present agreed this was best for relations between our club and parents/staff. In future it was suggested to have printed on forms and signage a large "NO REFUND/EXCHANGES" policy and to make sure all orders are double checked with parents when purchasing. Our apparel sales made a \$4168.79 profit for the Booster club this year so is well worth continuing.

*Meeting done at 7:05pm Next meeting Tuesday, Dec 5th and reminder no meeting in January.*